

GUADALUPE COUNTY FAIR FOOD VENDOR INFORMATION

P.O. Box 334, Seguin, Tx 78156 Lady 830-549-7067

OFFICE@GCFAIR.ORG 830-379-6477

Vendor/Lessee _____

Main Contact: _____

Mailing Address _____

City, State, Zip _____

Phone number _____

Email address _____

Booth # _____ OR SIZE _____

Insurance needed _____ Charge \$ 100.00

City of Seguin Food Permit Charge \$25.00

Food Vendor Deposit \$150.00

Booth rental/Food truck charge \$200, \$300 over 18'

Agreement to the terms listed on the rules sheet.

Date _____ Vendor signature _____

Date _____ GC Fair Signature _____

Menu Items to be served _____

GUADALUPE COUNTY AGRICULTURE FAIR & RODEO FOOD VENDORS

Festival Information

Location: Seguin Event Center Complex, 950 S. Austin St., Seguin, TX 78155

Vendors Must use the Nelda St. Entrance for entry to the grounds.

Festival Hours & Days

Optional Days Daily Rate \$100 plus Insurance and City of Seguin Permits

Saturday, October 1, 2022 4 pm to 10 pm

Wednesday, October 5, 2022 5 pm to 10 pm

NORMAL FESTIVAL HOURS & DAYS

Thursday, October 6, 2022 6 pm to 11:30 pm

Friday, October 7, 2022 10 am to Midnight (early morning optional)

Saturday, October 8, 2022 10 am to 1 am

Sunday, October 9, 2022 10 am to 6 pm

BOOTH INFORMATION

Booths/concession spaces & fees for returning Vendor Rates on Application.

Normal Fair Days \$200, 300 for (4 days) plus 18% of total sales.

Plus \$100 insurance

W-9 form filled out. DEPOSIT \$150

Payment may be made in cash or credit card or money order. Non Refundable

ALL PAYMENTS MADE PAYABLE TO THE GUADALUPE COUNTY AGRICULTURE FAIR

P.O.BOX 334, SEGUIN, TX 78156

ALL BOOTHS WILL PROVIDE A \$150 DEPOSIT TO BE PAID IN FULL BEFORE MOVING INTO SPACE AND WILL RECEIVE THE DEPOSIT BACK AFTER THE FAIR IS OVER AND ALL BUILDINGS, COUNTERS, SINKS AND ANY OTHER FIXTURES ARE CLEAN AND BACK TO THE WAY YOU RECEIVED. ALL BOOTHS SHOULD ASSIST WITH KEEPING THE AREAS CLEAN AROUND YOUR SPACE DURING EVENT. Make sure there is no grease spills or damage to parking lot around

Your booth. Lessee should abide by all City of Seguin requirements for Health Department Food Permits. Permit Fee is \$25.00 Vendor is Responsible for Acquiring their own food permit. Returning vendors \$100

BUILDING SPACE A B C D E F G (SOME STILL AVAILABLE)

BOOTH SPACES PORTABLE TENTS, FOOD TRUCKS, TRAILERS

Must meet all guideline provided by the City of Seguin for operating.

Food Trucks & Booths 10' wide by 15' deep \$200

20' wide by 15' deep \$300

If for any reason your truck is a different size, please confirm okay.

Make sure all doors, hitches, awnings fit in the space requested.

Signage: All booths must have a computer generated, stenciled, professional Printed signs or very neatly printed with Booth Name.

Photos of items would be best.

Please have a printed menu with prices in Ticket Value at your booth.

All payment is in FOOD TICKETS with a \$1.00 Value. Which means no

Exchange of Cash or Credit cards should be exchanged at your booth.

Violation of this will result canceling of our agreement without a refund of

Any fees paid. All tickets collected should be held until end of Fair and labeled each day. Tickets will be weighed by appointment at 859 Nelda St. in front of GC Fair representatives and Vendor. Payment is based on dry weight of tickets.

Hand Sanitizer is mandatory at all booths.

CHECK IN/LOAD IN

Tuesday after 2:00 pm until 10:00 pm Or Wednesday 9 am to 10:pm

COMPLETE LIST OF ITEMS WISHING TO SERVE. Be creative we would like

To have a variety of food selections. So, it would be best if everyone has different stuff. Please note that past vendors have 1st choice for their selections.

Please be fair and not choose more than you can provide. Items not on your menu list will not be allowed unless approved by GC Fair representative.

Breakfast Items, Tacos Specific, Tamales, Food on Sticks, Sausage on stick etc.

No more than one other booth can duplicate. Hamburgers creative,

No Can Sodas are allowed to be sold. Waters and Sodas Available

From the Fair Association. Smoothies, Tea, Coffee, Lemon aid or other drinks like this are okay to sell. No Glass items allowed on the grounds.

PARKING AND PASSES FOR VENDORS

Each vendor will get one Vehicle Parking Decal to park behind the gates.

The decal must be properly affixed to the windshield of the vehicle.

Each vendor will get two Hang Tags for Runners to drop off supplies. These

Are only to drop off and not to park. Once delivery is made these vehicles will need to be parked in the parking lot or leave. Vehicles parked without decals

Will be subjected to towed at owner's expense. Each booth will receive 12 Passes/parking pass these are to be used for your workers. We have limited Parking so if workers can carpool it would be best. Parking is \$5.00 without your pass. No exceptions.

Please restock your booths early each day before grounds have been opened to public. In the past we have had a lot of car traffic to the booths it has become a Problem.

SOLITATION

All sales must be done from your booth not outside the space.

SECURITY

The Fair will provide onsite security during the festival dates. Fair will not Provide security after Sunday night.

CLEAN UP RESPONSIBILITIES

Clean up is sole responsibility of their own booth or its contents. Each vendor must remove and dispose of their trash to the DUMPSTERS

All vendors need to assist in keeping tables clean for new guests.

All booths must be cleaned, mopped, and everything back to the way it was.

By Monday, October 10, 2022 at noon. And Keys turned in order to get back Deposit when Final Payment is settled.